

Stow Heath Primary School

ADMISSIONS POLICY AND PROCEDURES

2024-2025



Vision and Values

We believe that every child has a right to learn in a stimulating and caring environment. We aim to make all our children 'Shine like stars' and prepare them for life outside school. We will develop the children as confident learners who have every opportunity to reach their potential. We will provide a broad, balanced and inspiring curriculum, making learning an enjoyable and rewarding experience. We believe that children should be happy, confident, tolerant, responsible, and self disciplined. We firmly believe that education is a partnership between school, child and parent.

We will promote British values through our Spiritual, Moral, Social and Cultural curriculum.

Admissions

The school follows the LA's policy on admissions. For the main school our admission limit is **60**. Admissions can only be made via Wolverhampton Education Department – dependent upon LA admissions policy.

Parents are encouraged to look around the school. In the event that the school is oversubscribed, the LA admission criteria are implemented.

We operate Early Years classes [**Reception**] for the under fives.

Nursery

Parents are invited to visit the school and complete an admission form. Each name is added to the waiting list in order of date of birth. **Parents should note that a place in the Nursery does not guarantee a place in Reception.**

<http://www.wolverhampton.gov.uk/admissions>

To Shine like a Star at Stow Heath we will...

- + foster a happy, caring, secure and exciting environment which enables all to achieve**
- + offer a broad and balanced curriculum, that is enjoyable and inspiring, designed to meet the needs of all our children**
- + develop in each child a sense of self esteem, responsibility, co-operation, independence and tolerance of others to prepare children for life outside school**
- + promote British values through Spiritual, Moral, Social and Cultural (SMSC) development**
- + encourage a sense of community and good citizenship**
- + ensure equal opportunities for all our children**
- + foster and maintain an effective and positive partnership between school, parents and other agencies, the local community and the wider community**
- + offer a holistic approach to children's development, listening to and nurturing the whole child.**

This is why we all shine like stars!

The school admission limit for each year group is:

Published Admission Number - PAN

Reception: 60

Year 1: 60

Year 2: 60

Year 3: 60

Year 4: 60

Year 5: 60

Year 6: 60

Stow Heath is a popular school and is well supported by the local community. Parents wishing to admit their child are invited to visit the school. The Local Authority is the admitting authority and all applications must be made to them for places in Reception to Year 6. **Appendix 1**

Nursery admissions are coordinated by the school. The LA publishes the admissions regulations each year. Further information regarding admissions can be found on the Wolverhampton City website – wolverhampton.gov.uk

Infant class size

We teach infant children (aged five to seven) in classes that have a maximum of 30 children.

Nursery admissions

Nursery age children are admitted by **order of date of birth**. The Nursery can only admit children aged 3 and above, children under the age of 3 may be admitted either as part of the 'Terrific for 2's' or following advice from the LA. The majority of admissions take place in September but admissions will be made throughout the year as places become available. Currently the Nursery admits 33/33. In exceptional cases if a place becomes available the school can be requested to take a child into the Nursery based on the following priorities:

1. Special Educational Needs –

A child with a Statement of Special Educational Needs which specifies the school concerned in Part 4 of the Statement.

2. Looked After Children (as defined by Section 22 of the Children Act 1989)

A child who is in the care of a local authority or provided with accommodation by that authority.

3. Medical/Social

Whether there are specific medical or social circumstances that can be met only by the child's attendance at the preferred school. Please note that only in very exceptional cases are places allocated in respect of child's/parents medical/social grounds.

4. Siblings

Whether siblings attend the school and will still be attending the school in September 2025.

With regard to children with special needs and disabilities the school has adopted the LA admission policy. Our inclusion policy and practice means that we work hard to ensure that all pupils with special needs including those with disabilities have appropriate access to every day activities with the other pupils, and extra curricular activities such as clubs, and out of school activities, including day visits, and overnight hostel visits.

School has ramped access to the front entrance which has been adapted to ensure accessibility and toilet facilities suitable for a disabled person.

The school has an accessibility plan which is reviewed annually and is available from the school office on request.

Right of appeal

- * Appeal will be heard by an appeals panel
- * This panel will consider the written appeal by parent
- * A response will be made, in writing to the parents within 10 working days of hearing the case.

Appendix 1 <http://www.wolverhampton.gov.uk/admissions>

<https://www.wolverhampton.gov.uk/sites/default/files/2024-06/Admission%20Arrangements%202025-26.pdf>



Appendix 2

What is a Sibling?

For admission purposes, a sibling is a child who resides at the same address as the child for whom a place is being requested, and is one of the following:

Brother/ sister

Half brother/ sister (i.e. share one common parent)

Or stepbrother/ sister (i.e. related by a parent's marriage)

Any other child (e.g. foster child) for whom it can be demonstrated that s/he is residing permanently at the same address (e.g. under the terms of a residence order).

The sibling connection only applies where families have a sibling attending that school at the time of the application as well as at the time of admission.